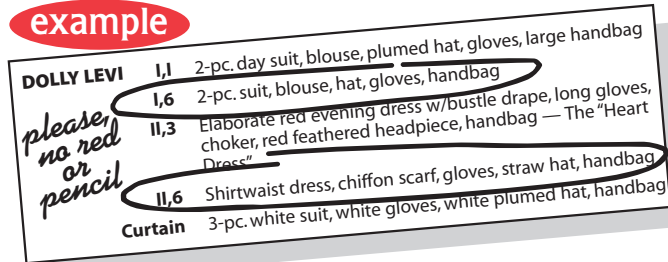


How To Place a Costume Rental Order:

1 As you will in all likelihood want to make notes, compute budgets, etc., it is wise to make several copies of the enclosed plot.

2 When you determine what costumes you want to order, circle those costumes on the plot. Please feel free to put any special notes or directions to us in the margin. If more than one of a particular costume is needed, such as a chorus costume, please write the quantity you wish to order next to the circled costume.

example



3 Return this circled costume plot to **The Costumer** with the rest of your order. Keep a photocopy for yourself. If you are faxing your order, please use blue or black ink. Pencil, red ink and highlighters do not fax properly.

4 Your order cannot be processed until we have the circled plot, completed measurement form and a signed rental agreement.

5 Get your order to us as quickly as possible. The more time we have, the better. Although we do accept late orders, please note: in order to take advantage of and qualify for our generous discounts, your order **must** be received four (4) weeks prior to your first performance.

6 You must ship your order back to **The Costumer** by 5:00 pm on the first working day after your last performance.



1020-1030 Barrett St., Schenectady, NY 12305
518-374-7442 Fax: 518-374-0087
www.TheCostumer.com

Rental Discounts*

Costume Rental **Deduct**

\$750.00 – \$2499.99 ... **5.0%**

\$2500.00 – \$4499.99 **10.0%**

\$5000.00 & over **15.0%**

Contact The Costumer for our Special Summer Discounts

*Discounts apply to the first week only. Additional weeks are discounted at the following rates: 2nd week=50% off full price; 3rd week=50% off full price; each subsequent week=25% off full price.

The Costumer provides its customers with the longest rental periods and the most generous discount program in the industry. In order to provide this extraordinary service, the following ordering and shipping procedure must be followed:

Your order must be received at The Costumer four (4) weeks prior to your first performance in order to take advantage of our generous discount program (between 5% and 15% depending on the size of your order). A **15% Rush Fee** will be added to any order received at The Costumer less than 1 week before the shipping date of your order. Please note shipping times below.

SHIPPING

Unlike other rental companies, The Costumer tries to ship your costumes so they arrive at your location on the Friday before your show opens (usually about 1 week prior to opening date). The Costumer ships by UPS ground. The approximate UPS ground shipping times are:

- to the northeast U.S. 2 days
- to the southeast U.S. 3–4 days
- to the midwest U.S. 4–5 days
- to the west coast U.S. 6 days

Please be sure that we have your order early enough to accommodate these shipping times after preparing your rental order.

In addition to our discount program we also have a unique

REBATE PROGRAM

FOR OUR SCHOLASTIC CUSTOMERS!

Each September we send you a 5% rebate certificate based on your largest show from the previous year. This rebate can be applied toward costume rentals on your show the following season.